

Chevy Chase Village
Building & Tree Removal Permits
Permits Issued- October 2012

Building Permits

Permit #	Address	Type of Work
6237	2 East Melrose Street	Replace portions of 5' wood fence in rear east side yard.
6232	8 East Lenox Street	Replace portions of 6' wood fence in rear (south) and west (side) yards.
6231	109 Summerfield Road	Construct walkway & 2' wall and install plantings in Summerfield Rd. ROW.
6229	15 Newlands Street	Install underground irrigation system in Newlands St. ROW.
6228	Throughout CCV	Replace/Relocation of 5,500 lin. ft of water mains.
6227	6 West Melrose	Install 6' wood replacement fence in west (side) yard.
6225	3933 Oliver Street	Install one new a/c unit in east (side) yard.
6224	3933 Oliver Street	Construct rear two-story addition on crawl space.

Tree Removal Permits

Permit #	Address	Type of Tree	Reason for Removal
2031	5803 Kirkside Drive	(1) Black Cherry	Dead
2030	13 Grafton Street	(1) Norway Maple	Dead
2029	5910 Cedar Parkway	(1) Holly	Split trunk

Expiring Permit Notices Mailed on November 6, 2012

Permit #	Address	Type of Work
6018	8 Grafton Street	Install a grass paver parking pad.
6017	8 Grafton Street	Install a wood fence with a pair of gates.
6016	8 Grafton Street	Modify an existing deck.
6014	4007 Oliver Street	Replace a flagstone walkway with a brick walkway in the same location.
6006	21 Quincy Street	Re-roof existing one-story addition.

Chevy Chase Village

Permitting and Code Enforcement Activity October 2012

Telephone Queries: +/-100

Walk-Ins: +/- 54

Pre-Design Review Meetings: 7

Municipality Letters (issued to the County for new projects): 8

Administrative Building Permits Issued: 8 Building; 1 Dumpster; 1 Portable Storage Unit

Licenses to Use the Public Right-of-Way: 2

Appeals: Four appeal cases for three addresses were prepared this month; one was a rescheduling of a case postponed from last month. One was withdrawn prior to the Board meeting.

Administrative Appeals: 0

Enforcement Incidents: Routine code enforcement patrols and site inspections of construction projects were conducted; several commercial signs were removed; one real estate sign required a call to the agent to obtain a permit; one project had made modifications to the approved plans resulting in the need for a variance; staff responded to two complaints about water runoff from adjacent properties which required visits with the residents. No citations were issued this month.

Tree Requests: 7 tree inspections or tree preservation plans related to building projects were requested.

Administrative Tree Removal Permits: 3 permits were issued for removal of a total of three (3) trees.

Tree Ordinance Board: There are no active tree removal appeals at this time.

Expired Permit Memos Sent: 5 memos to three (3) addresses.

As the staff liaison to the ad hoc Building Code Review Committee, I assisted in preparing materials for and attended one Committee meeting this month.

The Public Works Renovation project, for which I am Project Manger, is underway. In preparation for the start of construction I administered signing and distribution of the contract; coordinated the pre-construction meeting, monitor construction; and serve as liaison between the contractor and architect.

-compiled by Ellen Sands, Permitting and Code Enforcement Coordinator